

Complaints Form

We aim to provide a high standard of service in all we do. If you believe you have cause for complaint against any member of the Physiomatters London Ltd Staff, you should raise it in the first instance with the member/s of staff concerned. In most cases you will be able to resolve any concerns on the spot, by talking through any issues that may concern you.

Client's Name:	
Today's Date:	Nationality:
Telephone:	Fax:
E-mail:	
Postal Address:	

Please indicate how you would like us to contact you, by clicking on the appropriate box:

Telephone	<input type="checkbox"/>	Fax	<input type="checkbox"/>	E-mail	<input type="checkbox"/>	Post	<input type="checkbox"/>
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Nature of complaint: (please give the fullest possible account of all the facts giving rise to your complaint; including location, date and name of member of staff)

For Physiomatters internal use only:

Date complaint received:

Dealt with by:

Action taken:

Resolved:

Yes

No

Further action to be taken:

Additional notes: